Updating Your IANA Member Profile
My Profile

- Main profile screen
- Displays key information
- Gateway screen on accessing, changing or updating information
Update Profile

- Click on edit primary info
Edit Primary Information

• Can change primary personal information and address
Change Organization Affiliation

• To change organizations, click on “Change My Organization” link
Change Organization Affiliation

• Enter in new organization information in the Details of Change section on page
MEMBER DIRECTORY

Get in touch with your colleagues by searching for organizations or individuals in the member directory.

- Accessed via the Member Center
- Can search by organization or by individual.
- Must be logged in to use feature
Search by Individual

SEARCH THE INDIVIDUAL DIRECTORY

Please use the fields below to enter your search criteria:

Search for individuals in member organizations

First Name: 
Last Name: 
Organization Name: 
City: 
State/Territory: Please select

SEARCH

GO BACK

SEARCH THE ORGANIZATION DIRECTORY
Password Security

• To change password, click “Change My Password”
Change Password

• Enter in new password and then retype password to confirm change.
• Click save to update password
Forgot Password

- Unable to log in?
- Click “Forgot your password?” link
Requesting Password Reset

- Enter in your email address and click “Submit”
- You will receive an email asking you to reset your password.
Adding a Colleague

• Can only be done by the Voting Member of the organization

• Can be done by selecting “Organizations You Manage”
Adding a Colleague

- After selecting “Organizations You Manage”, the organization name will appear
- Click Edit
Adding a New Employee

- Here is an overview of the organization information, including the employee roster
- To add an employee, click “Add New”
Adding a New Employee

- Can add employee personal information, address information and contact information.
- When done, click “Save”